

# Assumption B.V.M. Parish

124 East Pulaski Street  
P.O. Box 379  
Pulaski, Wisconsin 54162-0379  
Phone: (920) 822-3279 • Fax (920) 822-8030 • Website: [www.abvm.org](http://www.abvm.org)

February 22, 2024

Dear Artist/Crafter/Vendor,

The Annual Assumption B.V.M. Parish Fundraiser Craft & Vendor Fair, held in conjunction with the Pulaski Polka Days, will be held on Saturday, July 20<sup>th</sup> & Sunday, July 21<sup>st</sup>, 2024 in Pulaski, Wisconsin. This 2-day Craft & Vendor Fair, will be open from 9:00 a.m. to 3:00 p.m. We like to provide an opportunity for people to enjoy browsing and buying your items.

**SPECIAL NOTE:** As it has been for the last two years, due to the sale of property and retail development, we have limited space, and very limited parking availability by your booths. **Because of the limited number of spaces, those Crafters/Vendors wanting more than 2(two) booths, should write this on your application, and once we have received all applications, we may be able to accommodate more than 2(two). However, there is no guarantee on that. If we are able to accommodate your request for any additional booths, we will contact you, and an additional fee will be required at that time.**

DATES OF SHOW: Saturday, July 20<sup>th</sup> & Sunday, July 21<sup>st</sup>, 2024

LOCATION: 165 East Pulaski Street  
Pulaski, Wisconsin 54162

HOURS: 9:00 a.m. to 3:00 p.m. Those wishing to stay open longer may do so.

SET-UP TIME: Saturday 6:00 a.m. to 8:30 a.m.  
(Tents may be set up Friday from 4:00 pm – 7:00 pm ONLY! If you miss this early set up time, you MUST wait until Saturday morning.)

ENTRY  
PROCEDURES:

## 2024 Entry Fee Changes

**We are simplifying our registration process this year. Since this event is a 2-day event, there will be 1(one) fee of \$75.00 per booth for both days, for everyone attending this event. You may choose to attend Saturday only, but your fee will still be \$75.00.**

**\*\*Applications postmarked after May 31, 2024 will be charged a late fee of \$25.00 per booth, in addition to the booth fee of \$75.00. \*\***

**\*\*\* No applications postmarked after June 20, 2024 will be accepted \*\*\***

We offer a 12' x 12' outdoor space. There is no electrical at any booth space. Parking for vendors **by their booths is very limited** for this event. As always, **(PLEASE stay within your given booth space – both front/back and side to side.)** **Once assigned a booth number – You may not move without Permission.**

**This event is held rain or shine. All fees are non-refundable unless we are unable to assign you a booth.**

We will not accept unfinished products such as raw wood cutouts.

There are a limited number of crafters/vendors we can accommodate, so please return your application soon. Remember to include:

- (1) Your 2024 ABVM Craft sale application form (**this is the only form that will be accepted**).
- (2) Your 2024 ABVM Craft sale permit, along with a copy of your Wisconsin Sellers/Vendors Permit.
- (3) A copy of your driver's license if you do not have a sellers permit.
- (4) Your fee.
- (5) **Three (3) photos of your work.** (If you would like your photos returned, please include a self-addressed, stamped envelope.)

**\*\*SPECIAL NOTE\*\* All crafters/vendors must submit 3(three) current photos of the product you are bringing to sell or display. If you were here last year (2023), you do not need to submit photos, unless your product has changed.**

**No booths will be assigned without all the above information included with your application.**

If you have any questions, please feel free to call our office on **Tuesdays and Thursdays only** - between the hours of 9:00 am and 3:00 pm at 920-822-3279.

Sincerely,

Kathy Samson  
ABVM 2024 Craft & Vendor Fair Event Coordinator  
Call 920-822-3279 on Tuesdays and Thursday Only.  
Email: [kathy.samson@abvm.org](mailto:kathy.samson@abvm.org)