February 28, 2025

Dear Artist/Crafter/Vendor,

The Annual Assumption B.V.M. Parish Fundraiser Craft & Vendor Fair, held in conjunction with the Pulaski Polka Days, will be held on Saturday, July 19th & Sunday, July 20th, 2025 in Pulaski, Wisconsin. This 2-day Craft & Vendor Fair, will be open from 9:00 a.m. to 3:00 p.m. We like to provide an opportunity for people to enjoy browsing and buying your items.

SPECIAL NOTE: As it has been for the last two years, due to the sale of property and retail development, we have limited space, and very limited parking availability by your booths. **Because of the limited number of spaces, those** **Crafters/Vendors wanting more than 2(two) booths, should write this on your application, and** **once we have received all applications, we may be able to accommodate more than 2(two). However, there is no guarantee on that. If we are able to accommodate your request for any additional booths, we will contact you, and an additional fee will be required at that time.**

DATES OF SHOW: Saturday, July 19th, 2025 & Sunday, July 20th, 2025

LOCATION: 165 East Pulaski Street

 Pulaski, Wisconsin 54162

HOURS: 9:00 a.m. to 3:00 p.m. Those wishing to stay open longer may do so.

SET-UP TIME: Saturday 6:00 a.m. to 8:30 a.m.

***(Tents may be set up Friday from 4:00 pm – 7:00 pm ONLY! If you miss this early set up time, you MUST wait until Saturday morning.)***

**2025 Entry Fee**

**Since this event is a 2-day event, there will be 1(one) fee of $75.00 per booth for both days, for everyone attending this event. You may choose to attend Saturday only, but your fee will still be $75.00.**

**\*\*Applications postmarked after May 31, 2025 will be charged a late fee of $25.00 per booth, per day, in addition to the booth fee of $75.00. \*\***

\*\*\* **No applications postmarked after June 28, 2025 will be accepted** \*\*\*

ENTRY

PROCEDURES:

We offer a 12’ x 12’ outdoor space. There is no electrical at any booth space. Parking for vendors **by their booths is very limited** for this event. As always, **(PLEASE stay within your given booth space – both front/back and side to side.) *Once assigned a booth number – You may not move without Permission.***

**This event is held rain or shine. All fees are non-refundable unless we are unable to assign you a booth.**

 We will not accept unfinished products such as raw wood cutouts.

There are a limited number of crafters/vendors we can accommodate, so please return your application soon. Remember to include:

 (1) Your 2025 ABVM Craft sale application form (**this is the only form that will be accepted**).

 (2) Your 2025 ABVM Craft sale permit, along with a copy of your Wisconsin Sellers/Vendors Permit.

 (3) A copy of your driver's license if you do not have a sellers permit.

 (4) Your fee.

 (5) Three (3) photos of your work if you did not attend this event in 2024. (If you would like your photos returned, please include a self-addressed, stamped envelope.)

\*\*SPECIAL NOTE\*\* All crafters/vendors must submit 3(three) current photos of the product you are bringing to sell or display. If you were here last year (2024), you do not need to submit photos, **unless your product has changed**.

No booths will be assigned without all the above information included with your application.

If you have any questions, please email craftandvendor@abvm.org and someone will get back to you as soon as possible.

Sincerely,

Erin Anker & Carrie Sievert

ABVM Parish Fundraiser Craft & Vendor Fair Event Coordinators

Email: craftandvendor@abvm.org

**APPLICATION** **FORM** – Assumption B.V.M. Parish

This form is the only form that will be accepted.

This form must be returned with your application.

# 31st Annual

**ABVM Fundraiser Craft & Vendor Fair**

**Saturday, July 19th & Sunday, July 20th, 2025**

## NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CITY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ STATE: \_\_\_\_\_\_ ZIP:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ NUMBER OF BOOTHS REQUESTED: \_\_\_\_\_\_

DESCRIPTION OF PRODUCT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12’ X 12’ Exhibit space – **$75.00 per booth for Saturday & Sunday****.**

**Applications postmarked after June 15, 2025, will be charged a late fee of $25.00 per booth, per day, in addition to the booth fee of $75.00 per booth.**

**No applications postmarked after June 28, 2025 will be accepted.**

All booths are outside and set up on the grass. **Parking behind your booth** **is very limited**. If you have a booth with parking, all larger vehicles and trailers must be parked off site. Electrical power is not available.

**It is understood that I, the undersigned, release Assumption B.V.M. Parish from any loss due to theft, damage, or physical injury during the ABVM Fundraiser Craft & Vendor Fair held on Saturday, July 19th and Sunday, July 20th, 2025, or during event set-up and tear down.**

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Please enclose:******3 photos of your product(unless you attended our event in 2024), your booth fee, and the Wisconsin Vendors/Sellers Permit enclosed, along with this application. If you would like your photos returned, please include a self-addressed, stamped envelope. No booth numbers will be assigned until we receive all of your information and fees.***

### Make your check payable to: Assumption B.V.M. Parish

**Mail to: Fundraiser Crafts and Vendors Fair**

 **P. O. Box 379**

 **Pulaski, WI 54162-0379**

ATTENTION VENDORS/SELLERS

Wisconsin law (sec. 73.03(38), Wis. Stats.) requires that each operator of a swap meet, flea market, craft fair or similar event must report to the Wisconsin Department of Revenue the name, address, social security number, and the Wisconsin seller’s permit number (if available) of each vendor selling merchandise at the event.

**For exemptions to requiring a Wisconsin seller’s permit, please refer to** [**https://www.revenue.wi.gov/Pages/HTML/tempsell.aspx**](https://www.revenue.wi.gov/Pages/HTML/tempsell.aspx)

**If you are exempt from holding a Wisconsin seller’s permit, you must supply us with a copy of your driver's license along with your application forms, if you do not want to give us your social security number. Thank you.**

**IT IS NECESSARY FOR YOU TO COMPLETE THIS FORM AND RETURN IT ALONG WITH YOUR APPLICATION FORM AND PAYMENT.**

1. Name of Operator or Sponsoring Organization: ***Assumption B.V.M. Parish***
2. Name of Event: ***Assumption B.V.M. Parish Fundraiser Crafts and Vendors Fair***
3. Date(s) of Event: Saturday and Sunday, July 19th & 20th, 2025
4. Location of Event (City or Town): ***Pulaski, Wisconsin***
5. Vendor/Seller’s Real Name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
6. Business Name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
7. Address (Street or Route): **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
8. City, State, and Zip Code: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
9. Social Security Number (only if a Seller’s Permit # is not available) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
10. Wisconsin Seller’s Permit Number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Indicate below the type(s) of activity you intend to engage in at this event.

11. [ ] **Selling Merchandise** – Includes the sale, rental, lease, exchange, or trade or taking orders of any merchandise, goods, or products, for money and/or other consideration. Describe the type of product **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

12. [ ] **Selling a Service** – Includes the sale, rental, lease, exchange, or trade of any service or admission for money and/or other consideration. Describe the type of service or admission for money activity \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_